

To: Cabinet, Archives
From: Tracy Labadie
Subject: Minutes of February 21, 2023

Members Present: Alexander, Batson, Bergan, Cole, Depta, Eagan, Hilliard, Jbara, Labadie, Lueth, and Washington

Members Excused: Welsh

1. Minutes for the January 17, 2023 meeting were approved as presented.
2. Dr. Washington shared an update regarding services provided by Goodwill Industries and potential partnership opportunities.
3. The group discussed campus security and safety. More training is planned and will be opportunities will be communicated out.
4. Tracy Labadie provided an updated draft of the contract review process for a first read.
5. The group reviewed information regarding the Compensation and Classification Study implementation plan.
6. Standing Items:
 - DEI Strategic Plan Update (Trice Batson)
 - The DEI office is using the new strategic plan to develop strategies, new relationships and opportunities moving forward.
 - Travel Authorizations
 - Daniel Cunningham, Jon Stasiuk, Nicole McClure, Chris Cockerel, Kelly Digby, Amy Longcore, Shelley DeLeeuw, Daniel Stevens (Zoom), and Andrew Young to attend the Math in Action Conference in Allendale, Michigan, on February 25, 2023
 - Aaron Hilliard to attend the TIAA Conference in Fort Myers, Florida, on February 5-8, 2023

- Kristina Pudassaini and New Director of Recruitment and Outreach or Alisha Cederberg to attend Michigan Association of International Educators Conference in Holland, Michigan, on March 15-17, 2023
 - Erin Annis, Derrick Jones, and Alisha Cederberg to attend Michigan Student Financial Aid Association Annual Conference in Thompsonville, Michigan, on May 21-24, 2023
 - Sara Herrmann, Angela Marsh-Peek, Derik Redding, Donald Florinchi, Bob Bechtel, Joshua Sprow, and Becky Craft to attend Ellucian Live in New Orleans, Louisiana, on March 26-29, 2023
 - Paige Eagan, Nkenge Bergan and Louis Thomas to attend ATD (Achieving the Dream) Dream Conference 2023 in Chicago, Illinois, on February 13-16, 2023
 - Deb Coates to attend the Michigan Early Middle College Association (MEMCA) in Flint, Michigan, on March 9-10, 2023
 - Sarah Pernie to attend the Strategies for Teaching Clinical Judgment to Nursing Students in Frankenmuth, Michigan, on February 10, 2023
 - Brian Murray to attend the Electrified Transportation Pro+ Program Training in Thief River Falls, Minnesota, on May 31-June 2, 2023
 - Dr. Marshall Washington and Dannie Alexander to attend The Community College National Legislative Conference in Washington, D.C. on February 4-8, 2023
 - Brian Lueth to attend MCCRMA and MCCBOA in Lansing, Michigan on March 1-3, 2023
- Grants Update (Tracy Labadie)

Awards:

Carl D. Perkins Local Annual Grant: The College was awarded a \$641,695 Carl D. Perkins Local Annual Grant. This is a slight decrease from the previous year (which was \$648,448). The reduction in the allocation is impacted by the reduced Pell and occupational contact hours reported by the college. The funds will be used to support scholarships for eligible students enrolled in occupational programs of study, a Skilled

Trades Coach and updated equipment needed for our skilled trades and health careers lab spaces.

Advancing Community Equity and Upward Mobility (ACE-UP) project: The College is one of 25 community colleges nationally selected by the Lumina Foundation to be a part of the Advancing Community Equity and Upward Mobility (ACE-UP) project. This is a first-of-its-kind community of practice seeking to address growing postsecondary and labor market disparities by bringing together community colleges and industry leaders to design and scale tangible strategies to align education and training. The goal is the increase access to employment and advancing equipment employment outcomes for people of color. The college will be using this opportunity to expand on the work already underway in the nursing and allied health career programs. The college will receive one-on-one coaching, peer-mentoring and resource sharing to assist with identifying and resolving equity issues utilizing emerging best practices and strategies.

- Personnel Updates – February 15, 2023

New Hires

Brett Butterfield, Custodian, effective 1-23-23

Michael Fehrenbach, Custodian, effective 1-25-23

Nathaniel Johnson, Custodian, effective 1-30-23

Joseph Davis, Systems Analyst/Developer, effective 1-30-23

Allison Boerema, Administrative Assistant for Dean of Business, Industrial Trades, and Public Service, effective 2-1-23

Christopher Gower, Analytics Specialist, effective 2-8-23

George Fox, Maintenance Specialist, effective 2-2-23

Brittany Glanton, MiLEAP Program Manager, effective 2-20-23

Michelle DeMeritt, Human Resources Specialist, effective 2-13-23

Transfers

Greg Pestun, from Custodian Services Manager to Facilities Manager, effective 2-1-23

Dillon Leftwich, from PT Student Success Center Assistant to Administrative for Dean of Liberal Arts and Dean of Math and Sciences, effective 2-1-23

Rodney Mox, from PT Public Safety Officer to FT Public Safety Officer II, effective 3-6-23

Resignations

Dakota Doak, Custodian, effective 1-31-23

Mike Jones, Finance Project Management Specialist, effective 2-10-23

Serena Smith, Custodian, effective 1-31-23

Nathaniel Johnson, Custodian, effective 2-1-23

Separated

Cindy Cole, Administrative Manager-President's Office, 2-9-23

Retirements

Linda Depta, Executive Director of KVCC Foundation and Director of Development, effective 5-31-23

Tim Welsh, Vice President for Informational Technologies, effective 6-30-23

FT Currently Posted/Active Positions

Career and Continuing Education Program Coordinator

Custodian

Academic and Career Pathway Advisor

Director of Facilities Services

Brewery Operations and Maintenance Coordinator

KVCC Foundation Officer

Patient Care Academy Instructor

Financial Aid Assistant

Systems Analyst/Developer

Payroll Accountant

Biology/Horticulture Faculty

Mathematics Faculty

Computer Information Systems Faculty

Automotive Faculty

Electrical Technology Faculty

Public Safety Officer

STEM Program Coordinator

Lab Manager – Sciences

Director of Public Safety

Retention and Completion Coach – Health Careers

Director for Recruitment and Outreach

Community Culinary and Nutrition Program Support Specialist

Director of Nursing and Health Careers Liaison

Position Justification Forms

None to report

- Updates and Announcements
 - KV Focus Plus goes out on the 1st and 15th of each month. This is the preferred method of collegewide communication. Please keep these dates in mind when planning communications.
 - Diversity and Bias in the Search Committee Process training is scheduled for March 3, 2023.
 - A second MLK program is scheduled for February 23, 2023 at 5:30 – 7:00. “Beloved Community” is the theme.
 - The college will begin leading efforts organize future community-wide MLK events.
 - Student Development Services will be piloting group and team advising.
 - Student Development Services is working with marketing and KVAAP to revise the KV student orientations.